



Aireborough RUFC Constitution

1. Title

1.1 The Organisation shall be called Aireborough Rugby Union Football Club hereafter to be referred to as "the Organisation" and shall be affiliated to the Rugby Football Union, the Yorkshire Rugby Football Union and the Aireborough Nunroyd Sports Association (ANSA).

2. Objects

2.1 To foster and promote the sport of Rugby Union Football at all levels, providing opportunities for recreation and competition.

2.2 That Rugby will be played on an amateur basis.

3. Membership

3.1 Membership of the Organisation shall be open to any person, regardless of race, age, gender, sexual orientation or ability, who completes a membership application form and pays the relevant subscription/joining fee as determined by the Annual General Meeting of the Organisation Members.

3.2 There shall be 5 classes of membership available. These are:

- Playing Membership
- Student Membership (being over 18 and in full-time education)
- Junior Membership (being under 18)
- Social Membership
- Honorary Life Membership

3.3 All classes of Membership shall be referred to as Full Membership with the exception of Junior Membership. All Full Members shall be entitled to vote at General Meetings.

3.4 All members of the club shall agree, when accepting membership of the club, to abide by the Club's Disciplinary Policy (available from the club website, or by application to the Club Secretary). By accepting the Policy they also agree to abide by the findings of any disciplinary hearing (subject to any appeals which are granted by the Policy).

3.5 Subscriptions shall be due on the 1st September each year. Any existing member who has not renewed his subscription by 31st December shall be deemed to have resigned his membership of the club and will cease to receive the benefits of membership. The General Committee shall have the right to alter the amount of a joining fee for a person who applies for membership of the club after the 1st September each year.

4. Officers

4.1 The Officers of the Organisation shall be as follows:

President	}	-	Non-Executive Officer, usually an honorary position
Chairperson		-	Executive Officers
Secretary		-	
Treasurer		-	

5. Election of officers

5.1 All Officers shall be elected at the Annual General Meeting of the Organisation, from, and by, the Members of the Organisation.

5.2 All Officers are elected for a period of one year, but may be re-elected to the same office or another office the following year.

6. General Committee

6.1 The affairs of the Organisation shall be controlled by a General Committee comprising the Executive Officers of the Organisation and at least six other Members elected from, and by, the Full Members of the Organisation. The General Committee shall meet at agreed intervals and not less than four times per year. A quorum for such meetings will be a minimum of five members, two of whom should be Executive Officers of the club.

6.2 The duties of the General Committee shall be:

6.2.1 To control the affairs of the Organisation on behalf of the Members.

6.2.2 To keep accurate accounts of the finances of the Organisation through the Treasurer. These should be available for reasonable inspection by Members and should be available before every Annual General Meeting. The Organisation shall maintain a bank current account and the following Officers shall be authorised to sign Organisation cheques: two from the Chairperson, Treasurer and Secretary.

6.2.3 To co-opt additional members of the Committee as the Committee feels this is necessary. Co-opted members shall not be entitled to a vote on the Committee, unless the Committee feels that it would be in the interests of the club that they be allowed to vote.

6.2.4 To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.

7. General meetings

7.1 The Annual General Meeting shall be held not later than the end of May each year. 21 clear days' written notice shall be given to Members of the Annual General Meeting by circulating a copy of the notice to every member at their email address and posting the notice on the Organisation notice board and website. Members must advise the Secretary in writing of any business to be moved at the Annual General Meeting at least 14 days before a meeting. The Secretary shall circulate or give notice of the agenda for the meeting to Members not less than 7 days before the meeting.

7.2 The business of the Annual General Meeting shall be to:

7.2.1 Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.

7.2.2 Receive the accounts for the year from the Treasurer.

7.2.3 Receive the annual report of the Committee from the Secretary.

7.2.4 Receive a report from the President.

7.2.4 Elect the Officers of the Club ie President (where applicable); Chairperson; Secretary; Treasurer and other General Committee Members.

7.2.5 Review subscription rates and agree them for the forthcoming year.

7.2.6 Transact such other business received in writing by the Secretary from Members 14 days prior to the meeting and included on the agenda.

7.3 Special General Meetings may be convened by the General Committee or on receipt by the Secretary of a request in writing from not less than 8 Full Members of the Organisation. At least 21 days' notice of the meeting shall be given.

7.4 Nomination of candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Full Members and must be seconded by another Full Member. At the discretion of the meeting nominations may be taken during an Annual General Meeting.

7.5 At all General Meetings, the chair will be taken by the President or, in their absence, by a deputy appointed by the Organisation or by Full Members attending the meeting.

7.6 Decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.

7.7 A quorum for an Annual General Meeting shall be 10 Full Members and 2 Officers of the Organisation including 1 from the Chairperson; Secretary and Treasurer.

7.8 Each Full Member of the Organisation shall be entitled to one vote at an Annual General Meetings.

8. Alterations to the Constitution

8.1 Any proposed alterations to the Organisation's Constitution may only be considered at an Annual or Special General Meeting convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the Organisation and seconded by another Full Member. Such alterations shall be passed if supported by not less than two-thirds of those Full Members present at the meeting, assuming that a quorum has been achieved.

9. Dissolution

9.1 If, at any General Meeting of the Organisation, a resolution is passed calling for the dissolution of the Organisation, the Secretary shall immediately convene a Special General Meeting of the Organisation to be held not less than one month thereafter to discuss and vote on the resolution.

9.2 If, at that Special General Meeting, the resolution is carried by at least two-thirds of the Full Members present at the meeting, the General Committee shall thereupon, or at such date as shall

have been specified in the resolution, proceed to realise the assets of the Organisation and discharge all debts and liabilities of the Organisation.

9.3 After discharging all debts and liabilities of the Organisation, the remaining assets shall not be paid or distributed amongst the Full Members of the Organisation, but shall be given or transferred to some other voluntary organisation having objects similar to those of the Organisation.

10. Rules

10.1 These Rules are binding on every member of the club.

Adopted by resolution 5th November 2008